

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 28TH MAY 2026
IN **ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM**

NO	AGENDA	Presented By															
1.	APOLOGIES	Stg Item															
2.	ELECTION OF CHAIRMAN FOR 2026 – 2027 To receive the Chairman's Declaration of Acceptance of Office	Stg Item															
3.	ELECTION OF VICE CHAIRMAN FOR 2026 – 2027 To receive the Chairman's Declaration of Acceptance of Office	Stg Item															
4.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item															
5.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 30 th April 2026	Stg Item															
6.	CASUAL VACANCY To receive report																
7.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item															
8.	COUNCIL REGULATIONS (the documents are on the Council website) 8.1 To agree adoption of the Financial Regulations 8.2 To agree adoption of the Standing Orders 8.3 To agree adoption of Code of Conduct 8.4 To confirm the appointment of the Responsible Financial Officer 8.5 To confirm the appointment of Bank Signatories 8.6 To approve the Financial Risk Assessment 8.7 To approve the Complaints Procedure	Stg Item															
9.	CHAIRMAN'S REPORT To approve the Chairmans report	MW / AM															
10.	INTERNAL PROCEDURES Comms Register and Strategy:- To consider and agree to adopt	Stg Item															
11.	POLICE REPORT To receive report	Stg Item															
12.	ACCOUNTS 12.1 <u>CHALC</u> :- To consider and agree whether to renew the CHALC subscription 12.2 <u>Payments</u> :- To approve the following payments and any other payments that are due:-	Stg Item															
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	<p>12.3 <u>Receipts:-</u> To record any receipts received</p> <p>12.4 <u>Accounts 2026 - 27:-</u> To receive receipts and payments including bank reconciliation</p> <p>12.5 <u>CIL:-</u> To receive report</p>																																																				
13.	<p>ANNUAL AUDIT</p> <p>13.1 To agree the Fixed Asset register as circulated</p> <p>13.2 To approve the Annual Governance Statement</p> <p>13.3 To approve the year end accounts, explanation of variances and audit summary 2025 - 2026 and to approve the Annual Return for year ended 31st March 2026</p> <p>13.4 Internal Audit:- to receive report and agree any actions required</p>	Stg Item																																																			
14.	<p>ELECTION OF REPRESENTATIVES / COMMITTEES</p> <p>To review and confirm appointments:-</p> <table border="1"> <tr> <td>14.1</td> <td>Malpas Joint Burial Committee</td> <td>3 councillors</td> </tr> <tr> <td>14.2</td> <td>Cheshire Assoc. of Town and Parish Councils</td> <td>3 councillors</td> </tr> <tr> <td>14.3</td> <td>Recreation Ground Committee</td> <td>3 councillors</td> </tr> <tr> <td>14.4</td> <td>Young Persons Project</td> <td>1 councillor</td> </tr> <tr> <td>14.5</td> <td>Victoria Jubilee Hall Committee</td> <td>1 councillor</td> </tr> <tr> <td>14.6</td> <td>Financial Scrutiniser</td> <td>1 councillor</td> </tr> <tr> <td>14.7</td> <td>Internal Procedures Working Group</td> <td></td> </tr> <tr> <td>14.8</td> <td>Planning Working Group</td> <td>5 councillors</td> </tr> <tr> <td>14.9</td> <td>Personnel Committee</td> <td>5 councillors</td> </tr> <tr> <td>14.10</td> <td>Neighbourhood Plan Working Group</td> <td>5 councillors</td> </tr> <tr> <td>14.11</td> <td>Climate Emergency Working Group</td> <td>4 councillors</td> </tr> <tr> <td>14.12</td> <td>Social Media Moderator</td> <td>1 councillor</td> </tr> <tr> <td>14.13</td> <td>Website Admin</td> <td>1 councillor</td> </tr> <tr> <td>14.14</td> <td>Highways Working Group</td> <td></td> </tr> <tr> <td>14.15</td> <td>Events Committee</td> <td></td> </tr> <tr> <td>14.16</td> <td>Comms Working Group</td> <td></td> </tr> <tr> <td>14.17</td> <td>Neighbourhood Plan Working Group</td> <td></td> </tr> </table>	14.1	Malpas Joint Burial Committee	3 councillors	14.2	Cheshire Assoc. of Town and Parish Councils	3 councillors	14.3	Recreation Ground Committee	3 councillors	14.4	Young Persons Project	1 councillor	14.5	Victoria Jubilee Hall Committee	1 councillor	14.6	Financial Scrutiniser	1 councillor	14.7	Internal Procedures Working Group		14.8	Planning Working Group	5 councillors	14.9	Personnel Committee	5 councillors	14.10	Neighbourhood Plan Working Group	5 councillors	14.11	Climate Emergency Working Group	4 councillors	14.12	Social Media Moderator	1 councillor	14.13	Website Admin	1 councillor	14.14	Highways Working Group		14.15	Events Committee		14.16	Comms Working Group		14.17	Neighbourhood Plan Working Group		Stg Item
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15.	<p>GRANT PROCESS</p> <p>To consider whether to accept late grant applications received from:-</p> <ul style="list-style-type: none"> - 617 (Heber) Squadron, RAF Air cadets (Community Engagement) £1,975.00 - Malpas Community Minibus Association (insurance costs) £1,641.00 <p>To consider the following requests for grants :-</p> <table border="1"> <thead> <tr> <th></th> <th>Applicant</th> <th>Project</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>15.1</td> <td>Malpas Darts Group</td> <td>Malpas Darts Group</td> <td>£ 700.00</td> </tr> <tr> <td>15.2</td> <td>Young Persons Centre</td> <td>Malpas Young Persons Project</td> <td>£ 1,500.00</td> </tr> </tbody> </table>		Applicant	Project	Amount Requested	15.1	Malpas Darts Group	Malpas Darts Group	£ 700.00	15.2	Young Persons Centre	Malpas Young Persons Project	£ 1,500.00	Stg Item																																							
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	15.3	Nomansheath Allotment Growers	Nomansheath Allotment Growers Start Up	£ 750.00	
	15.4	Malpas Community Links	Malpas War Memorial Upgrade	£ 2,500.00	
	15.5	1st Malpas Scouts	Camping Equipment and International Fund Raising	£ 1,500.00	
	15.6	Protect Malpas	Protect Malpas	£ 1,000.00	
	15.7	Malpas Bowling Club and Social Institute	New Floodlights	£ 7,963.00	
		TOTAL		£15,913.00	
16.	ASSERTION 10 To receive update and agree any action				Stg Item
17.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2026 / 2027				Stg Item
	17.1	<u>Floral Displays / Planters:-</u> Floral Displays:- to receive report and agree any action Planters:- to receive update and agree any action			
	17.2	<u>Clayhole Croft:-</u> To receive update and agree action			
	17.3	<u>BT Phone Box, Church Street:-</u> To receive update and agree any action			
	17.4	<u>Malpas QR History Tour:-</u> To receive report and agree action regarding the project costs			
	17.5	<u>CCTV Extension:-</u> To receive update and agree action regarding alternative location			
18.	PLANNING				Stg Item
	18.1	<u>Planning Applications:-</u> 26/01081/FUL - Change of use from shop at ground floor and flat at first floor to a dwelling, to include demolition of rear extensions and construction of new extensions at 25 Church Street Malpas			
	18.2	<u>To consider any applications received after the agenda has been distributed</u>			
	18.3	<u>Recent decisions by CW&C:-</u> Approved:- 25/03546/FUL - Flat The Malpas Chippy Church Street Malpas			
19.	NEIGHBOURHOOD PLAN To receive update and agree any actions				KM
20.	MONTHLY SURGERY To receive and note report (previously circulated)				Stg Item
21.	THE MOSSLAND To receive report including update on expenditure from S106 monies				Stg Item
22.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH)				DP
	22.1	<u>Speedwatch:-</u> To receive update and agree any actions			
	22.2	<u>VAS on Old Hall Street:-</u> To receive update and agree any action			
23.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report				DP
24.	EVENTS COMMITTEE To receive update and agree any actions				Stg Item
25.	CLERKS REPORT To receive and note report				Clerk
26.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)				Clerk
27.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES				Cllrs

	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	AM
2.	STREET ORDERLY To receive update and agree any action	DP

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 20th May 2026

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2026 Meeting Dates:-

Thursday 29th January
Thursday 26th February
Thursday 26th March
Thursday 30th April
Thursday 28th May
Thursday 25th June
Thursday 30th July

There is no scheduled meeting in August

Thursday 24th September
Thursday 29th October
Thursday 26th November
Thursday 10th December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2026 Surgery Dates:-

Saturday 3rd January 2026
Saturday 7th February 2026
Saturday 7th March 2026
Saturday 4^h April 2026
Saturday 2nd May 2026
Saturday 6th June 2026
Saturday 4th July 2026
Saturday 1st August 2026
Saturday 5th September 2026
Saturday 3rd October 2026
Saturday 7th November 2026
Saturday 5th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)

Complaints and feedback: [Complaints and feedback | Cheshire West and Chester Council](#)