

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON

THURSDAY 25TH JUNE 2026

IN ROOM 3

AT THE JUBILEE HALL, MALPAS AT 7PM

NO	AGENDA	Pres'd By																																																			
1.	APOLOGIES	Stg Item																																																			
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																																			
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 28 th May 2026	Stg Item																																																			
4.	CASUAL VACANCIES To receive update on the three casual vacancies	Stg Item																																																			
5.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																																			
6.	INTERNAL PROCEDURES 6.1 <u>Communications Documents:-</u> To review the Communications Register and Community Communications Strategy and consider their adoption 6.2 <u>Communications Lead:-</u> To appoint a councillor to lead on communications and oversee the Communications Register and Community Communications Strategy	Stg Item																																																			
7.	POLICE REPORT To receive report	Stg Item																																																			
8.	ACCOUNTS 8.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td colspan="3">Parish Council - Payments due</td></tr> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting</td><td>£ 28.80</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>TBC</td></tr> <tr> <td>CHALC</td><td>Training</td><td>£ 30.00</td></tr> <tr> <td>Walkers Nurseries</td><td>Refill Planters</td><td>£ 627.31</td></tr> <tr> <td>Malpas Darts Group</td><td>Grant</td><td>£ 700.00</td></tr> <tr> <td>Malpas Young Persons Centre</td><td>Grant</td><td>£1,500.00</td></tr> <tr> <td>Malpas Community Links</td><td>Grant</td><td>£2,500.00</td></tr> <tr> <td>Garrison Explorer Scouts</td><td>Grant</td><td>£1,000.00</td></tr> <tr> <td>617 (Heber) Squadron</td><td>Grant</td><td>£1,975.00</td></tr> <tr> <td>Malpas Community Minibus Assoc</td><td>Grant</td><td>£1,641.00</td></tr> <tr> <td colspan="3">Events Committee - Payments due</td></tr> <tr> <td>Basix Wrestling Promotions</td><td>Summer Fair</td><td>£ 400.00</td></tr> </tbody> </table> 8.2 <u>Receipts:-</u> To record any receipts received 8.3 <u>Accounts 2026 - 27:-</u> To receive receipts and payments including bank reconciliation	Payee	Details	Amount	Parish Council - Payments due			R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting	£ 28.80	The Accounts Centre	Payroll Services	£ 12.00	Jubilee Hall	Room hire	TBC	CHALC	Training	£ 30.00	Walkers Nurseries	Refill Planters	£ 627.31	Malpas Darts Group	Grant	£ 700.00	Malpas Young Persons Centre	Grant	£1,500.00	Malpas Community Links	Grant	£2,500.00	Garrison Explorer Scouts	Grant	£1,000.00	617 (Heber) Squadron	Grant	£1,975.00	Malpas Community Minibus Assoc	Grant	£1,641.00	Events Committee - Payments due			Basix Wrestling Promotions	Summer Fair	£ 400.00	Stg Item
Payee	Details	Amount																																																			
Parish Council - Payments due																																																					
R Shackleton	Running Costs	TBC																																																			
HMRC	PAYE / NIC	TBC																																																			
Then Media	Website hosting	£ 28.80																																																			
The Accounts Centre	Payroll Services	£ 12.00																																																			
Jubilee Hall	Room hire	TBC																																																			
CHALC	Training	£ 30.00																																																			
Walkers Nurseries	Refill Planters	£ 627.31																																																			
Malpas Darts Group	Grant	£ 700.00																																																			
Malpas Young Persons Centre	Grant	£1,500.00																																																			
Malpas Community Links	Grant	£2,500.00																																																			
Garrison Explorer Scouts	Grant	£1,000.00																																																			
617 (Heber) Squadron	Grant	£1,975.00																																																			
Malpas Community Minibus Assoc	Grant	£1,641.00																																																			
Events Committee - Payments due																																																					
Basix Wrestling Promotions	Summer Fair	£ 400.00																																																			

	8.4 <u>S106-</u> To receive report							
	8.5 <u>Bank Signatory:-</u> To agree to appoint Cllr Moore as a bank signatory							
9.	ANNUAL AUDIT Internal Audit:- to receive report and agree any actions required	Clerk						
10.	GRANT PROCESS To consider information regarding the following requests for grants :- <table border="1"> <tr> <td>Applicant</td><td>Project</td><td>Amount</td></tr> <tr> <td>Garrison Explorer Scouts</td><td>International Fund Raising</td><td>£ 500.00</td></tr> </table>	Applicant	Project	Amount	Garrison Explorer Scouts	International Fund Raising	£ 500.00	Stg Item
Applicant	Project	Amount						
Garrison Explorer Scouts	International Fund Raising	£ 500.00						
11.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2026 / 2027 11.1 <u>Floral Displays / Planters:-</u> Floral Displays:- to receive update and agree any action Planters:- to receive update and agree any action 11.2 <u>Clayhole Croft:-</u> To receive update and agree action 11.3 <u>BT Phone Box, Church Street:-</u> To receive update and agree any action 11.4 <u>Malpas QR History Tour:-</u> To receive update and agree any action 11.5 <u>CCTV Extension:-</u> To receive update and agree action regarding alternative location	Stg Item						
12.	PLANNING 12.1 <u>Planning Applications:-</u> No applications have been received 12.2 <u>To consider any applications received after the agenda has been distributed</u> 12.3 <u>Recent decisions by CW&C:-</u> Approved:- 26/00864/TPO - High Tree House 1 Love Lane Overton Malpas 26/01049/FUL - Scar Farm Whitewood Lane Overton Malpas Withdrawn:- 26/00809/FUL - The Byre Love Lane Overton Malpas	Stg Item						
13.	NEIGHBOURHOOD PLAN To receive update and agree any actions	AM						
14.	MONTHLY SURGERY To receive and note report	Stg Item						
15.	THE MOSSLAND To receive report including update on expenditure from S106 monies	Stg Item						
16.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) 16.1 <u>Speedwatch:-</u> To receive update and agree any actions 16.2 <u>VAS on Old Hall Street:-</u> To receive update and agree any action 16.3 <u>Meeting with Highways:-</u> To receive report	DP RS RS						
17.	JUBILEE HALL To receive report regarding work required and consider request for financial support	AM						
18.	MALPAS JOINT BURIAL COMMITTEE (MJBC) 18.1 <u>Update:-</u> To receive report 18.2 <u>Terms of Reference:-</u> To consider and approve	DP						

19.	EVENTS COMMITTEE To receive update and agree any actions regarding the Summer event and Christmas event	Stg Item
20.	CLERKS REPORT To receive and note report	Clerk
21.	EXTERNAL CORRESPONDENCE	Clerk
22.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the project costings and the legal process to purchase the land	AM
2.	STREET ORDERLY To receive update and agree any action	DP

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 19th June 2026

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2026 Meeting Dates:-

Thursday 29th January
Thursday 26th February
Thursday 26th March
Thursday 30th April
Thursday 28th May
Thursday 25th June
Thursday 30th July

There is no scheduled meeting in August

Thursday 24th September
Thursday 29th October
Thursday 26th November
Thursday 10th December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2026 Surgery Dates:-

Saturday 3rd January 2026
Saturday 7th February 2026
Saturday 7th March 2026
Saturday 4^h April 2026
Saturday 2nd May 2026
Saturday 6th June 2026
Saturday 4th July 2026
Saturday 1st August 2026
Saturday 5th September 2026
Saturday 3rd October 2026
Saturday 7th November 2026
Saturday 5th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)

Complaints and feedback: [Complaints and feedback | Cheshire West and Chester Council](#)