

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON

THURSDAY 30TH JULY 2026

IN ROOM 3

AT THE JUBILEE HALL, MALPAS AT 7PM

NO	AGENDA	Pres'd By																																													
1.	APOLOGIES	Stg Item																																													
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																													
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 25 th June 2026	Stg Item																																													
4.	CASUAL VACANCIES To receive update on the five casual vacancies To consider co-option to fill three of the casual vacancies	Stg Item																																													
5.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																													
6.	INTERNAL PROCEDURES 6.1 <u>Communications Documents:-</u> To review the Communications Register and Community Communications Strategy and consider their adoption 6.2 <u>Communications Lead:-</u> To appoint a councillor to lead on communications and oversee the Communications Register and Community Communications Strategy	Stg Item																																													
7.	POLICE REPORT To receive report	Stg Item																																													
8.	ACCOUNTS 8.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td colspan="3">Parish Council - Payments due</td></tr> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting</td><td>£ 28.80</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>TBC</td></tr> <tr> <td>Jubilee Hall (CIL Funds)</td><td>Grant</td><td>£3,000.00</td></tr> <tr> <td>CHALC</td><td>Training</td><td>£ 30.00</td></tr> <tr> <td colspan="3">Parish Council - Payments made</td></tr> <tr> <td>Paul's Handyman Services</td><td>Village Appearance</td><td>£ 300.00</td></tr> <tr> <td>Drayton Glass</td><td>Replace glass</td><td>£ 699.84</td></tr> <tr> <td></td><td></td><td></td></tr> <tr> <td colspan="3">Events Committee - Payments due</td></tr> <tr> <td>CWaC</td><td>TENS Licence</td><td>£ 21.00</td></tr> </tbody> </table> 8.2 <u>Receipts:-</u> To record any receipts received 8.3 <u>Accounts 2026 - 27:-</u> To receive receipts and payments including bank reconciliation	Payee	Details	Amount	Parish Council - Payments due			R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting	£ 28.80	The Accounts Centre	Payroll Services	£ 12.00	Jubilee Hall	Room hire	TBC	Jubilee Hall (CIL Funds)	Grant	£3,000.00	CHALC	Training	£ 30.00	Parish Council - Payments made			Paul's Handyman Services	Village Appearance	£ 300.00	Drayton Glass	Replace glass	£ 699.84				Events Committee - Payments due			CWaC	TENS Licence	£ 21.00	Stg Item
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	8.4 <u>S106-</u> To receive report 8.5 <u>Bank Signatory:-</u> To receive update 8.6 <u>Budget to Date:-</u> To receive the budget to date figures as at 30 th June 2026	
9.	EXTERNAL AUDIT To receive report and agree any actions required	Clerk
10.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2026 / 2027 10.1 <u>Floral Displays / Planters:-</u> Floral Displays:- to receive update and agree any action 10.2 <u>Clayhole Croft:-</u> To receive update and agree action 10.3 <u>BT Phone Box, Church Street:-</u> To receive update and agree any action 10.4 <u>Malpas QR History Tour:-</u> To receive update and agree any action 10.5 <u>CCTV Extension:-</u> To receive update and agree action regarding alternative location	Stg Item
11.	PLANNING 11.1 <u>Planning Applications:-</u> 26/01673/FUL - Two storey side and rear extensions, replacement porch, installation of bay roofs, a replacement garage and ancillary works at The Firs Tilston Road Malpas 26/01782/FUL - Single and Two story extensions, erection of single storey side porch at White Farm Whitewood Lane Overton Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&C:-</u> Approved:- 26/00820/LBC - St Oswalds Churchyard Church Street Malpas 26/00947/LBC - Lower Moss Farm Higher Wych Road Wigland	Stg Item
12.	NEIGHBOURHOOD PLAN To receive update and agree any actions including funding	AM
13.	MONTHLY SURGERY To receive and note report	Stg Item
14.	THE MOSSLAND 14.1 <u>S.106:-</u> To receive report including update on expenditure from S106 monies 14.2 <u>Site Works:-</u> To receive report and agree action	Stg Item
15.	REMEMBRANCE SUNDAY To receive report and consider action	Stg Item
16.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) 16.1 <u>Speedwatch:-</u> To receive update and agree any actions 16.2 <u>VAS on Old Hall Street:-</u> To receive update and agree any action 16.3 <u>Meeting with Highways:-</u> To receive report	DP RS RS
17.	EVENTS COMMITTEE To receive update and agree any actions regarding the Summer event and Christmas event	Stg Item

18.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report	DP
19.	CLERKS REPORT To receive and note report	Clerk
20.	EXTERNAL CORRESPONDENCE	Clerk
21.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the project costings and the legal process to purchase the land	AM
2.	STREET ORDERLY To receive update and agree any action	DP

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 22nd July 2026

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2026 Meeting Dates:-

Thursday 29th January
Thursday 26th February
Thursday 26th March
Thursday 30th April
Thursday 28th May
Thursday 25th June
Thursday 30th July

There is no scheduled meeting in August

Thursday 24th September
Thursday 29th October
Thursday 26th November
Thursday 10th December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2026 Surgery Dates:-

Saturday 3rd January 2026
Saturday 7th February 2026
Saturday 7th March 2026
Saturday 4^h April 2026
Saturday 2nd May 2026
Saturday 6th June 2026
Saturday 4th July 2026
Saturday 1st August 2026
Saturday 5th September 2026
Saturday 3rd October 2026
Saturday 7th November 2026
Saturday 5th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)

Complaints and feedback: [Complaints and feedback | Cheshire West and Chester Council](#)