

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 24TH SEPTEMBER 2026
IN ROOM 3
AT THE JUBILEE HALL, MALPAS AT 7PM

NO	AGENDA	Pres'd By																																																															
1.	APOLOGIES	Stg Item																																																															
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																																																															
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 30 th July 2026	Stg Item																																																															
4.	CASUAL VACANCIES To consider co-option to fill two casual vacancies	Stg Item																																																															
5.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																																																															
6.	INTERNAL PROCEDURES <u>Communications Lead:-</u> To appoint a councillor to lead on communications and oversee the Communications Register and Community Communications Strategy	Stg Item																																																															
7.	POLICE REPORT To receive report	Stg Item																																																															
8.	ACCOUNTS 8.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1"> <thead> <tr> <th>Payee</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr> <td colspan="3">Parish Council - Payments due</td></tr> <tr> <td>R Shackleton</td><td>Running Costs</td><td>TBC</td></tr> <tr> <td>HMRC month 6</td><td>PAYE / NIC</td><td>TBC</td></tr> <tr> <td>Then Media</td><td>Website hosting</td><td>£ 28.80</td></tr> <tr> <td>The Accounts Centre</td><td>Payroll Services</td><td>£ 12.00</td></tr> <tr> <td>Jubilee Hall</td><td>Room hire</td><td>TBC</td></tr> <tr> <td>CHALC</td><td>Training</td><td>£ 25.00</td></tr> <tr> <td>Paul's Handyman Services</td><td>Village Appearance</td><td>TBC</td></tr> <tr> <td colspan="3">Parish Council - Payments made</td></tr> <tr> <td>Paul's Handyman Services</td><td>Village Appearance</td><td>£ 300.00</td></tr> <tr> <td>Walkers Nurseries</td><td>Hanging baskets</td><td>£1,800.89</td></tr> <tr> <td>Then Media</td><td>Website hosting</td><td>£ 24.00</td></tr> <tr> <td>HMRC month 5</td><td>PAYE / NIC</td><td>£ 199.10</td></tr> <tr> <td colspan="3">Events Committee - Payments made</td></tr> <tr> <td>Business Waste</td><td>Bins for event</td><td>£ 255.60</td></tr> <tr> <td>Lone Star Vinyls</td><td>Banners for event</td><td>£ 160.00</td></tr> <tr> <td>Audio Drones</td><td>Band for event</td><td>£ 1,130.00</td></tr> <tr> <td>Weetwood Ales</td><td>Beer for event</td><td>£ 414.32</td></tr> <tr> <td>Cynergy Energy Group</td><td>Event security</td><td>£ 288.00</td></tr> <tr> <td>AJS Bouncy Castle Hire</td><td>Entertainment</td><td>£ 690.00</td></tr> </tbody> </table>	Payee	Details	Amount	Parish Council - Payments due			R Shackleton	Running Costs	TBC	HMRC month 6	PAYE / NIC	TBC	Then Media	Website hosting	£ 28.80	The Accounts Centre	Payroll Services	£ 12.00	Jubilee Hall	Room hire	TBC	CHALC	Training	£ 25.00	Paul's Handyman Services	Village Appearance	TBC	Parish Council - Payments made			Paul's Handyman Services	Village Appearance	£ 300.00	Walkers Nurseries	Hanging baskets	£1,800.89	Then Media	Website hosting	£ 24.00	HMRC month 5	PAYE / NIC	£ 199.10	Events Committee - Payments made			Business Waste	Bins for event	£ 255.60	Lone Star Vinyls	Banners for event	£ 160.00	Audio Drones	Band for event	£ 1,130.00	Weetwood Ales	Beer for event	£ 414.32	Cynergy Energy Group	Event security	£ 288.00	AJS Bouncy Castle Hire	Entertainment	£ 690.00	Stg Item
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	8.2 <u>Receipts:-</u> To record any receipts received 8.3 <u>Accounts 2026 - 27:-</u> To receive receipts and payments including bank reconciliation 8.4 <u>S106:-</u> To receive update										
9.	EXTERNAL AUDIT To receive report and agree any actions required	Clerk									
10.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2026 / 2027 10.1 <u>Winter Floral Displays / Planters:-</u> To receive update and agree any action 10.2 <u>Clayhole Croft:-</u> To receive update regarding works and agree action 10.3 <u>BT Phone Box, Church Street:-</u> To receive update and agree any action 10.4 <u>Malpas QR History Tour:-</u> To receive update and agree any action 10.5 <u>CCTV Extension:-</u> To receive update and agree action regarding alternative location	Stg Item									
11.	PLANNING 11.1 <u>Planning Applications:-</u> 26/02046/FUL - Change of Use to one dwelling at 3 The Cross Church Street Malpas 26/02378/FUL - : Single storey side extension to provide a utility room and enlarged kitchen area, following demolition of existing detached garage at 2 Leech Road Malpas 26/02047/LBC - Painting exterior front elevation (retrospective) at 3 The Cross Church Street Malpas 26/02657/FUL - Change of use of the ground and first floors of redundant former bank premises to form self-contained residential accommodation at Former Lloyds Bank Church Street Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&C:-</u> Approved:- 26/01834/TPO - Inglewood 3 Love Lane Overton Malpas 26/01673/FUL - The Firs Tilston Road Malpas 26/01782/FUL - White Farm Whitewood Lane Overton Malpas 26/02378/FUL - 2 Leech Road Malpas	Stg Item									
12.	NEIGHBOURHOOD PLAN To approve the Neighbourhood Plan version 3.3 dated September 2026 to continue forward for consultation and approval in accordance with national regulations and preceding Council agreements	AM									
13.	MONTHLY SURGERY To receive and note report	Stg Item									
14.	THE MOSSLAND 14.1 <u>S.106:-</u> To receive report including update on expenditure from S106 monies and agree any actions 14.2 <u>Hedges:-</u> To agree to instruct contractor to cut hedges at the allotment site	Stg Item									

	14.3 <u>Pipework:-</u> To receive report and agree action regarding replacing pipework at the allotment site	
15.	REMEMBRANCE SUNDAY To receive report and consider action including road closure arrangements	Stg Item
16.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) 16.1 <u>Speedwatch:-</u> To receive update and agree any actions 16.2 <u>VAS on Old Hall Street:-</u> To receive update and agree any action 16.3 <u>Meeting with Highways:-</u> To receive report 16.4 <u>Springfield Road:-</u> To receive report regarding cars driving / parking on the green space and agree action	DP RS RS
17.	GRIT BIN To consider request from the Residents Old Hall Court Group regarding payment by the Council for the refilling of grit bin for this year	RMR
18.	EVENTS COMMITTEE 18.1 <u>Summer Fair 2026:</u> To receive report and agree any actions regarding the Summer event 18.2 <u>Christmas Event:-</u> - To receive update and agree any actions - To consider purchase of Christmas Trees and lights - To agree of road closure and to apply for funding from the Members Budget to pay for the costs	RMR
19.	DATES FOR 2027 MEETING To agree dates for meetings in 2027	Stg Item
20.	STREET ORDERLY To consider and agree proposed task list for street orderly	DP
21.	JUBILEE CLOCK To receive report and agree action regarding servicing and replacement lighting	Clerk
22.	MALPAS RECREATION GROUND 22.1 <u>CCTV on the Recreation Ground:-</u> To receive report and agree action regarding installation 22.2 <u>S106 Funding – Recreation Ground Drainage Works:-</u> To receive report and agree action regarding funding arrangements	JJC
23.	SPACEHIVE To receive report and agree action	CH
24.	CLERKS REPORT To receive and note report	Clerk
25.	EXTERNAL CORRESPONDENCE	Clerk
26.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the project costings and the legal process to purchase the land	AM
2.	THE MOSSLAND To consider quotes received for fencing and a gate required for Plot 239 for health and safety purposes and to prevent public access to the open ponds on the site	Clerk

*Stg Item:- Standing Item

Signed By: - Ruth Richardson (Clerk) Date: - 18th September 2026

Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, clerk@malpasparishcouncil.gov.uk or phone 01948 770678.

Website: www.malpasparishcouncil.gov.uk

The Parish Council will meet on the last Thursday of the month in the Jubilee Hall, Malpas (unless otherwise stated on the agenda).

2026 Meeting Dates:-

Thursday 29th January
Thursday 26th February
Thursday 26th March
Thursday 30th April
Thursday 28th May
Thursday 25th June
Thursday 30th July

There is no scheduled meeting in August

Thursday 24th September
Thursday 29th October
Thursday 26th November
Thursday 10th December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2026 Surgery Dates:-

Saturday 3rd January 2026
Saturday 7th February 2026
Saturday 7th March 2026
Saturday 4^h April 2026
Saturday 2nd May 2026
Saturday 6th June 2026
Saturday 4th July 2026
Saturday 1st August 2026
Saturday 5th September 2026
Saturday 3rd October 2026
Saturday 7th November 2026
Saturday 5th December 2026

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)
If you have reported an issues and require an update please use the Cheshire West and Chester Council's status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)
- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)

Complaints and feedback: [Complaints and feedback | Cheshire West and Chester Council](#)

