

**MINUTES OF THE MEETING OF MALPAS PARISH COUNCIL
HELD ON MONDAY 12TH OCTOBER 2015 IN THE JUBILEE HALL AT 7 PM**

	<p>PRESENT Cllrs. John Webb (Chairman), Charles Lowick Higgie (Vice Chairman), Chris Whitehurst, Martin Shackleton, Tina Barnett, Adrian Waddelove, Eric Bickley, John Bickley, Roma Hancock, Karen Meredith, Sue Griffith. The Clerk. PCSO Jon Hurst and five members of the public.</p>										
116	<p>APOLOGIES Cllrs Gill Ardern, Carol Broad, Barbara Hughes.</p>										
117	<p>DECLARATION OF INTERESTS Cllr Whitehurst declared a non-pecuniary interest in item 131 and 138 of the minutes. Cllr Griffith declared a non-pecuniary interest in item 138 of the minutes. Cllr Eric Bickley declared a non-pecuniary interest in item 138 of the minutes. Cllr John Bickley declared a non-pecuniary interest in item 138 of the minutes. Cllr Hancock declared a non-pecuniary interest in item 138 of the minutes. Cllr Lowick Higgie declared a non-pecuniary interest in item 138 of the minutes. Cllr Shackleton declared a non-pecuniary interest in items 135.2 and 137 of the minutes. Cllr Webb declared a non-pecuniary interest in item 131 of the minutes.</p>										
118	<p>APPROVAL OF THE MINUTES The following amendments were made to the minutes of the meeting that was held on 14th September 2015:- Item 90:- “Cllr Lowick Higgie declared a non-pecuniary interest” to “Cllr Lowick Higgie declared a pecuniary interest.” Item 91:- “Item 58 was amended to state ‘Cllr Waddelove declared a non-pecuniary interest in item 70.1.1 of the minutes “to “Item 58 was amended to state ‘Cllr Waddelove declared a pecuniary interest in item 70.1.1 of the minutes.” Item 102:- the following was added “but he reported that the Parish Council on 19th December 1924 had requested that the rural district council undertake work on the steps which would indicate that CW&C, as the successor authority to the rural district council, is responsible for them. Resolved:- The Chairman then signed the minutes of the Parish Council meeting that was held on 14th September 2015. Proposed by Cllr Higgie and seconded by Cllr Waddelove. The following was added to the minutes of the extraordinary meeting that was held on 5th October 2015:- Item 114 :- “(iv) Sandstone walls.” Resolved:- The Chairman then signed the minutes of the extraordinary Parish Council meeting that was held on 5th October 2015. Proposed by Cllr Eric Bickley and seconded by Cllr John Bickley.</p>										
119	<p>OPEN FORUM</p> <ul style="list-style-type: none"> • Trevor Parker made a presentation about Community Land Trusts. • Residents raised concerns regarding the parking restrictions in the village. 										
120	<p>POLICE REPORT PCSO Jon Hurst updated the meeting of recent activities in the village which included the arrest of a male in the High Street; theft of a safe from the Bishop Heber High School; a male was attacked by Smithy Garage; damage to a car in Church Street; someone was locked in the public toilets for two hours.</p>										
121	<p>ACCOUNTS 121.1 <u>Payments Approved:-</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Chq No</th> <th style="width: 45%;">Payee</th> <th style="width: 25%;">Statutory Power</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>029</td> <td>Running Costs / Additional Hours Worked</td> <td>s.111</td> <td>£ 115.47</td> </tr> </tbody> </table>			Chq No	Payee	Statutory Power	Amount	029	Running Costs / Additional Hours Worked	s.111	£ 115.47
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030	ChALC – Training Course	s.111	£ 10.00	
031	Victoria Jubilee Hall	s.111	£ 41.00	
032	St Oswalds Church (advertising)	s.111	£ 100.00	
033	St Oswalds Church (donation)	s.137	£ 300.00	
<p>The Clerk's salary was paid by standing order. The reconciled balance in the current bank account as at 30th August 2015 was £46,446.40. The funds are allocated as follows:-</p> <ul style="list-style-type: none"> • Parish Council - £9,196.64; • Christmas Lights Funding - £1,126.84; • New Homes Bonus £28,066.00; • Allotments (balance of £3,600 transferred from NHB allocation) £1,464.50; • Neighbourhood Plan £742.42; • Pedestrian Crossing funding - £5,000.00; • Fencing to rear of public toilets funding - £850.00. <p>Resolved:- The Council agreed to the above payments. Proposed by Cllr Lowick Higgle and seconded by Cllr Eric Bickley. Resolved:- The Council agreed to donate £300.00 to Malpas Parish News. Proposed by Cllr Shackleton and seconded by Cllr Whitehurst.</p>				
121.2	<p>To approve for the Clerk to attend Pensions Update Session:- Resolved:- The Council agreed for the Clerk to attend the Pensions Update Session. Proposed by Cllr Lowick Higgle and seconded by Cllr Eric Bickley.</p>			
122	<p>BUDGET REVIEW The Council received a review of the year to date accounts and the forecast figures to 31st March 2016. Concerns were raised regarding over spending.</p>			
123	<p>GRANT APPLICATIONS Grant applications for the 2016 – 17 Financial Year are due by end of October.</p>			
124	<p>FINANCIAL YEAR The updates for capital schemes for 2016 – 2017 are as follows:-</p>			
124.1	Parish Notice / Information Boards – work ongoing;			
124.2	Web Site / Facebook page - see item 126;			
124.3	School crossing at the Bishop Heber High School – work ongoing;			
124.5	Additional car parking – currently exploring options for land to site a car park;			
124.5	Installation of village water pump - see item 133;			
124.6	Bench Seat on Leech Lane - see item 134.			
125	<p>LOCAL COUNCIL AWARD SCHEME Ann Wright, ChALC, is to give a presentation to the Council about the Local Council Award Scheme on Thursday 22nd October. The Council agreed to invite Threapwood Parish Council and Nomansheath Parish Council.</p>			
126	<p>WEBSITE No progress to report.</p>			
127	<p>SURGERY ROTA</p>			
127.1	To receive update from the October surgery:-			
	ISSUE	ACTIONS		
	(i) Lack of enforcement of parking restrictions	A request has been sent to CW&C for enforcement of the parking restrictions.		
	(ii) Overgrown Hedge on Mercer Close	The Clerk is to report the matter to Highways.		
	(iii) Public Conveniences – lock not working	The Clerk is to request that CW&C replace the current lock.		
127.2	<p><u>To receive a verbal update on issues arising and agree any actions:-</u> See above</p>			
127.3	<p><u>To review issues still current:-</u> Ongoing</p>			
				RJ RJ RJ

<p>127.4 <u>To establish rota for November surgery:-</u> November:- Cllrs Whitehurst and Hancock</p>	
<p>128 ALLOTMENTS The Council is in the process of preparing the planning application for the allotment site at the Mosslands. Notification is to be sent to people who use the track at the Mosslands to obtain access to their land.</p>	
<p>129 PLANNING 129.1 <u>Applications:-</u> 15/04037/FUL – Installation of kiosk (UV treatment) at Overton Scar Pumping Station, Whitewood Lane, Overton The application was considered specifically against the relevant policies BE1 and LC1 in the Neighbourhood Plan. The applicants appear to have considered the Neighbourhood Plan and refer to policies BE1 and LC1 in their planning statement. Whilst outside the village envelope the application has been designed in a sympathetic manner to elevate the impact on the rural landscape, as such it complies with the Neighbourhood Plan. Resolved:- The Council has no objection to the application providing it adheres to policies BE1 and LC1 of the Neighbourhood Plan. Proposed by Cllr Meredith and seconded by Cllr Shackleton. 129.2 <u>To consider any applications received after the agenda has been distributed:-</u> 15/04054/FUL – single storey side extension and new front drive at 18 Springfields, Malpas The Council agreed to defer the decision to the planning steering group. 129.3 <u>Recent decisions by CW&C:-</u> <u>Approved:-</u> 15/03443/FUL – Prospect House Nursing Home, High Street, Malpas 15/03125/FUL – Woodville, High Street, Malpas 15/02088/FUL – Land Opposite 1 Stockton Cottage, Dog Lane, Malpas 129.4 <u>To receive planning updates:-</u> The planning officer for the Bovis planning application has been appointed.</p>	
<p>130 CHALC ANNUAL MEETING Cllrs Webb and Broad are to attend the ChALC Annual Meeting.</p>	
<p>131 COMMUNITY LAND TRUST The Council considered the report to establish a Malpas Community Land Trust (CLT). Resolved:- The Council agreed to accept the following recommendations:- Firstly, to request that CW&C undertake a Housing Needs Survey for the CLT to establish there is a proof of need for a CLT. If a proof of need is established then the Council agreed to support the following:- (i) That the CLT Steering Group must build on land that has already been marked for development; (ii) To approve the setting up of a Malpas Community Land Trust Steering Group with the support of the Parish Council; (iii) For the Council to nominate a councillor to serve as a non-voting member of the CLT; (iv) For the CLT to request interested parties in the electoral ward to nominate a councillor each to sit on the CLT Steering Group; (v) For the CLT to arrange a public meeting(s) to launch the CLT Steering Group and to seek members and people willing to be on the CLT Steering Group. Proposed by Cllr Lowick Higgle and seconded by Cllr Hancock.</p>	

<p>132 THE CROSS</p> <p>The Council is yet to establish who is responsible for the steps to the left hand side of the cross. This is to be followed up with CW&C and English Heritage. Cllr Waddelove is to prepare a brief for schemes to enhance and improve the Cross including the steps. The brief is to be considered and agreed at the November meeting then quotes are to be obtained to carry out the works.</p>	AW
<p>133 VILLAGE PUMP</p> <p>The Council has received a request from the Trustees of the Almshouses to meet the legal costs of £350.00 in respect of the licence that is required to locate the village pump on land at the Almshouses. Resolved:- The Council agreed to meet the legal costs of £350.00 in respect of the licence that is required to locate the village pump on land at the Almshouses. Proposed by Cllr Shackleton and seconded by Cllr Eric Bickley.</p>	
<p>134 STREET FURNITURE</p> <p>134.1 <u>Bench Seat:-</u> The Clerk met with Paul Davis, Streetscene, to discuss the site location for the bench that the Rotary Club have agreed to purchase for the village. It was suggested that the bench be located on Chester Road (close to the entrance of the Almshouses) as if was felt that there wasn't a suitable location to site the bench on Leech Lane. CW&C can supply and install a bench for £400.00. Resolved:- The Council agreed to site the bench on Chester Road that the Rotary Club have agreed to purchase for the village. Proposed by Cllr Shackleton and seconded by Cllr Hancock.</p> <p>134.2 <u>Grit Bins:-</u> Quotes have been received for the purchase of grit bins. Resolved:- The Council agreed to purchase one 200 litre grit bin for Leech Lane (at a cost of £115.00 plus vat from Leafield) and two 400 litre grit bins (at a cost of £145.00 plus vat each from Leafield) for the High Street car park and Well Street. This is subject to CW&C confirming their willingness to supply the grit for the bins.</p>	RJ
<p>135 HIGHWAYS</p> <p>135.1 <u>Chester Road Speed Limit:-</u> The Council considered reducing the speed limit from 40mph to 30mph from Bishop Heber High to Hampton Heath roundabout. Resolved:- The Council agreed not to pursue this item but agreed to look into additional measures to improve driver awareness of the speed limit including additional road signage and road markings.</p> <p>135.2 <u>Parking Restrictions in High Street and Church Street:-</u> The Council considered whether to abandon the parking restrictions or to make them permanent as they stand. Resolved:- The Council agreed to make the current parking restrictions permanent as they stand. Proposed by Cllr Waddelove and seconded by Cllr Eric Bickley.</p> <p>135.3 <u>Love Lane closure:-</u> The Council considered the closure of Love Lane. Resolved:- The Council agreed in principle to ask CWaC to close Love Lane to all through traffic, making it access only from either end. Interested parties will be consulted about the proposal. Proposed by Cllr Lowick Higgle and seconded by Cllr Shackleton.</p> <p>135.4 <u>Road markings at Bottom of Well Street:-</u> The Council considered a change to the road layout at the bottom of Well Street. Resolved:- The Council agreed that the road layout and signage at the bottom</p>	

of Well Street should be improved and that the Council will contribute 50% toward the cost. Proposed by Cllr Waddelove and seconded by Cllr Hancock.																					
136 MALPAS WARD ISSUES	Cllr Whitehurst is to circulate the list of issues / concerns that have an impact on the local community to councillors who are to return the list prioritising the items.																				
137 CHRISTMAS	<p>137.1 The Council is arranging to order the Christmas Trees on behalf of the businesses in the village. Walkers Nurseries have quoted £12.75 per tree.</p> <p>137.2 The annual Christmas event will take place on Saturday 28th November. There will be a Christmas market in the Jubilee Hall with Santa's Grotto; the lantern procession will be followed with Carols round the Cross accompanied by a brass band; there will be mulled wine and mince pies available.</p> <p>The Parish Council has received an anonymous donation of £2,500.00 to purchase lights for the church tower.</p> <p>Resolved:- The Council agreed to purchase the lights for the church out of the donation received. Proposed by Cllr Higgle and seconded by Cllr Hancock.</p>																				
138 ASSETS OF COMMUNITY VALUE	Cllr Lowick Higgle proposed that the Council seek for Malpas Victoria Jubilee Hall and Malpas Recreation Ground to be listed as Assets of Community Value. The proposal was not seconded and so was not adopted.																				
139 REMEMBRANCE DAY	Resolved:- The Council agreed to donate £75.00 towards the cost of the wreath on Remembrance Sunday. Cllr Lowick Higgle agreed to represent the Council at the service. Proposed by Cllr Waddelove and seconded by Cllr Webb.																				
140 TREES ON OXHEYS	The Council has received a request to replace the tree that burnt down on the Oxheys. The Council agreed that they are minded in principle to support with the cost of a replacement tree.																				
141 CLERK'S REPORT	<table border="1"> <tr> <td>(i) CCTV</td> <td>An email has been sent to advise that the Council will not be pursuing the installation of CCTV in the village due to the recent changes in legislation and the increase in costs.</td> </tr> <tr> <td>(ii) Parking Enforcement</td> <td>A request has been sent for parking enforcement to visit Malpas.</td> </tr> <tr> <td>(iii) Potholes</td> <td>Potholes on Springfields and Old Hall Street reported to Highways.</td> </tr> <tr> <td>(iv) Highways</td> <td>The following have been reported to Highways:- <ul style="list-style-type: none"> • Overgrown hedges on Chester Road • Blocked drains at Hamilton House </td> </tr> <tr> <td>(v) Jubilee Clock Service</td> <td>The cherry picker has been booked to enable Smiths of Derby to carry out the annual service on 30th October.</td> </tr> <tr> <td>(vi) Bunting</td> <td>The bunting will be taken down at the same time as the clock service.</td> </tr> <tr> <td>(vii) Red Lion</td> <td>CW&C have written to advise that the Red Lion has been listed as an asset of community value.</td> </tr> <tr> <td>(viii) Overgrown hedges and grass verge</td> <td>The overgrown hedges on the edge of the footpath to the rear of St Oswalds Close and grass verge to the front that needs cutting have been reported to Highways.</td> </tr> <tr> <td>(ix) Grant Process</td> <td>Poster in noticeboards and grant forms emailed to previous applicants.</td> </tr> <tr> <td>(x) Jubilee Bookings</td> <td>The Jubilee Hall been booked for meeting dates in 2016.</td> </tr> </table>	(i) CCTV	An email has been sent to advise that the Council will not be pursuing the installation of CCTV in the village due to the recent changes in legislation and the increase in costs.	(ii) Parking Enforcement	A request has been sent for parking enforcement to visit Malpas.	(iii) Potholes	Potholes on Springfields and Old Hall Street reported to Highways.	(iv) Highways	The following have been reported to Highways:- <ul style="list-style-type: none"> • Overgrown hedges on Chester Road • Blocked drains at Hamilton House 	(v) Jubilee Clock Service	The cherry picker has been booked to enable Smiths of Derby to carry out the annual service on 30 th October.	(vi) Bunting	The bunting will be taken down at the same time as the clock service.	(vii) Red Lion	CW&C have written to advise that the Red Lion has been listed as an asset of community value.	(viii) Overgrown hedges and grass verge	The overgrown hedges on the edge of the footpath to the rear of St Oswalds Close and grass verge to the front that needs cutting have been reported to Highways.	(ix) Grant Process	Poster in noticeboards and grant forms emailed to previous applicants.	(x) Jubilee Bookings	The Jubilee Hall been booked for meeting dates in 2016.
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<p>142 EXTERNAL CORRESPONDANCE (incl. the RED SUGGESTION BOX located in Londis near the Post Office counter). A list of the post and emails received has been circulated to councillors.</p>	
<p>143 UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES 143.1 Young Persons Centre:- There have been problems with gate at the fire station car park being shut. 143.2 Temporary Signage:- Organisations are requested to remove temporary signage after the event has taken place.</p>	

The meeting closed at 9.15 p.m.

NB copies for the attachments can be obtained from the Parish Clerk