

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON THURSDAY 25TH JULY 2024
IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM**

	<p>PRESENT Cllrs Tina Barnett, Charles Higgin, Julie James Collins, Oryan Lightning, Karen Meredith, Alan Moore, Susie Powell, Martin Shackleton, Michael Williams (Chairman). The Clerk. Ward Cllr Rachel Williams. Two members of the public attended all of the meeting. Two members of the public attended part of the meeting.</p>
62.	<p>APOLOGIES Cllr Sean Davies.</p>
63.	<p>DECLARATION OF INTERESTS There were no interests declared.</p>
64.	<p>APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting on 27th June 2024:-</u> Resolved:- The Chairman approved the minutes of the Parish Council Business Meeting held on 27th June 2024 as a true and proper record. Proposed by Cllr Moore and seconded by Cllr Shackleton.</p>
65.	<p>OPEN FORUM The following issues were raised:- - Christmas Event:- Ward Cllr Williams informed the meeting of the plans for the Christmas Event which is taking place on Sunday 1st December. It is hoped to close the High Street to enable the outdoor Christmas market to take place and there are exciting plans for the grotto. - Noticeboard outside the Jubilee Hall:- This is a community noticeboard that is owned by the Council. Ward Cllr Williams requested permission from the Council for the Jubilee Hall committee to be have the exclusive use of half the noticeboard to post information and updates about the Jubilee Hall. - Land off Wrexham Road, Malpas:- Residents have contacted the Council to raise concerns regarding several inaccuracies in a report written by Fisher German. The report detailed the Representations of Behalf of Chester Diocesan Board of Finance regarding future development opportunities of Land off Wrexham Road, Malpas in respect of the CWaC Local Plan Review Consultation 2021. - Recreation Ground:- Edward Reeves, Trustee to the Recreation Ground, advised there is a meeting of the Management Committee on 16th September 2024 and invited Cllrs to attend and join the Committee.</p>
66.	<p>CASUAL VACANCIES / ELECTIONS There are currently four vacancies. CWA has confirmed that they have not received a request for an election therefore the Council can co-opt to fill the three most recent casual vacancies. A co-option notice has been posted on the website, Facebook and the noticeboard. The Council can now co-opt to fill all four casual vacancies on the Council.</p>
67.	<p>POLICE REPORT Cllr Moore updated the meeting as he has spoken with the police to request a more visible police presence in the village and traffic enforcement. The Council has written to the new Police Crime Commissioner (PCC) to invite him to a meeting the village. The office of the PCC has replied to suggest a Teams meeting with Cllrs and the PCC. Neighbouring Councils, No Mans Heath and District, Threapwood and Agden, are also interested in attending a meeting with the PCC.</p>

	<p>The Clerk is to reply to the office of the PCC to request a face to face meeting with Cllrs and representatives from neighbouring Parish Councils / meetings. <i>Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.</i></p>																																														
68.	<p>SEPTEMBER MEETING This will take place on Thursday 3rd October 2024 at Malpas Community Church.</p>																																														
69.	<p>CHESHIRE COMMUNITY ACTION The Council considered whether to take out annual membership of Cheshire Community Action at a cost of £50.00. Resolved:- The Council agreed to take out annual membership of Cheshire Community Action at a cost of £50.00. Proposed by Cllr Shackleton and seconded by Cllr James Collins.</p>																																														
70.	<p>ACCOUNTS 70.1 <u>To approve the following payments:-</u></p> <table border="1"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Statutory Power</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td colspan="3"><i>Parish Council Payments:-</i></td> </tr> <tr> <td>648</td> <td>HMRC - PAYE June 2024</td> <td>lga 112-119</td> <td>£ 141.99</td> </tr> <tr> <td>649</td> <td>Running Costs</td> <td>s.111</td> <td>£ 59.60</td> </tr> <tr> <td>650</td> <td>You Media - print flyers for new website</td> <td>s.111</td> <td>£ 102.91</td> </tr> <tr> <td>654</td> <td>T Livingstone Stonemason - work to the Cross</td> <td></td> <td>£ 3,122.00</td> </tr> <tr> <td>652</td> <td>Malpas Community Church</td> <td>s.111</td> <td>£ 96.00</td> </tr> <tr> <td>653</td> <td>Then Media Ltd - website</td> <td>s.111</td> <td>£ 24.00</td> </tr> <tr> <td></td> <td colspan="3"><i>Events Committee Payments:-</i></td> </tr> <tr> <td>Online</td> <td>Nexus Arts (catering)</td> <td></td> <td>£ 165.00</td> </tr> <tr> <td>Online</td> <td>North West Medical Solutions</td> <td></td> <td>£ 660.00</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order. Resolved:- The Council agreed to the above payments. Proposed by Cllr Higgle and seconded by Cllr Moore.</p> <p>70.2 <u>Receipts Received as at 1st July 2024:-</u> None received.</p> <p>70.3 <u>Accounts and Bank Reconciliation:-</u> The summary of Receipts and Payments was previously circulated. The reconciled balance in the current bank account as at 1st July 2024 was £283,233.86. The funds are allocated as follows:- Parish Council - £51,169.49 New Homes Bonus - £23,265.78 Community Infrastructure Levy (CIL):- £208,953.17 Allotment Maintenance funds (ring fenced in accounts):- £87.83 Neighbourhood Plan:- £8.72 Christmas Tree (to be reimbursed) – (£51.08) CCTV donations (to be reimbursed) – (£200.05)</p>			Chq No	Payee	Statutory Power	Amount		<i>Parish Council Payments:-</i>			648	HMRC - PAYE June 2024	lga 112-119	£ 141.99	649	Running Costs	s.111	£ 59.60	650	You Media - print flyers for new website	s.111	£ 102.91	654	T Livingstone Stonemason - work to the Cross		£ 3,122.00	652	Malpas Community Church	s.111	£ 96.00	653	Then Media Ltd - website	s.111	£ 24.00		<i>Events Committee Payments:-</i>			Online	Nexus Arts (catering)		£ 165.00	Online	North West Medical Solutions		£ 660.00
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71.	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2024 / 2025 There was no further update.</p>																																														
72	<p>PLANNING 72.1 <u>Planning Applications:-</u> 72.1.1 24/01542/FUL - Conversion of out building to form accommodation incidental to the primary dwelling at Outbuilding At Dymocks Mill Dymocks Mill Lane Oldcastle Malpas Observations:- The Council would make the observations as documented below:</p>																																														

If CWaC Planning Authority is minded to approve the application the Council would request that the following conditions be included: Permitted development rights are removed

Background Factors: Open countryside

Relevant Malpas and Overton Neighbourhood Plan Policies: Outside Neighbourhood Plan area

Relevant Local Plan Part 2 Policies: DM21, DM22

Potential impact on neighbours: More traffic on very narrow roads.

Other relevant information: *The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.*

72.1.2 24/01847/FUL - Single storey side and rear extension at Rockella Chester Road Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Within settlement boundary

Relevant Malpas and Overton Neighbourhood Plan Policies: BE3

Relevant Local Plan Part 2 Policies: DM21, DM46-48

Potential benefits to the community: None identified

Other relevant information : *The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.*

72.1.3 24/02056/CAT - One mature 'spruce' tree to be felled at 5 Chapel Rise Old Hall Street Malpas

Observations:-

The Council would make the observations as documented below:

If CWaC Planning Authority is minded to approve the application the Council would request that the following conditions be included: Plant 2 trees which must not be sapling but mature with rabbit guards to ensure that they are given the best chance of reaching maturity.

Background Factors: Within settlement boundary; Conservation area

Relevant Malpas and Overton Neighbourhood Plan Policies: LC4

Relevant Local Plan Part 2 Policies: DM44 and DM45

Potential benefits to the community: None identified

Potential impact on neighbours: Loss of carbon capture and wildlife habitat

Other relevant information: The Council does not support the felling of trees unless they pose a threat to life

The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.

72.1.4 24/01998/FUL - Single storey rear extension (following demolition of conservatory), porch and garage extension and solar panels to front and rear at Redwoods Chester Road Malpas

Observations:-

The Council would make the observations as documented below:

Background Factors: Within settlement boundary; Conservation area

Relevant Malpas and Overton Neighbourhood Plan Policies: BE3

Relevant Local Plan Part 2 Policies: DM21, DM 46-48

Potential impact on wider community: visible from public footpath 14

Other relevant information: The Council would want to ensure that the Conservation Officer is satisfied that the materials and work to be carried out are in line with the Conservation Area.

	<p><i>The Council like CWaC, has declared a climate emergency and would expect all proposals to recognise this.</i></p> <p>Resolved:- The Council approved and agreed to submit the above planning observations.</p> <p>Proposed by Cllr Shackleton and seconded by Cllr James Collins.</p> <p>72.2 <u>To consider any applications received after the agenda has been Distributed:-</u> There was no consideration of this item.</p> <p>72.3 <u>Recent decisions by CW&C:-</u> Approved:- 24/01388/FUL - Tentree House Old Hall Court Malpas</p> <p>72.4 <u>Land off Wrexham Road, Malpas:-</u> The Council agreed to write to Fisher German, the Diocese of Chester and CWaC to request that that they remove the entire section about Land off Wrexham Road, Malpas from their report titled ' Representations of Behalf of Chester Diocesan Board of Finance regarding future development opportunities of Land off Wrexham Road, Malpas in respect of the CWaC Local Plan Review Consultation 2021'. There are a number of inaccuracies and incorrect information in the report including access, highways, designated heritage assets, tree preservation orders, unsuitable location, lack of infrastructure to cope with additional housing. In addition, the land is classed as open space and is used for recreation purposes and abuts a listed building.</p>
73.	<p>NEIGHBOURHOOD PLAN STEERING GROUP (NPSG) Update:-</p> <ul style="list-style-type: none"> - The minutes of the recent meeting of the NPSG were previously circulated. - A parish statement is required to include vision for Malpas; protect settlement boundaries; no further development without improvements to existing infrastructure. - Investigating funding opportunities to update the Neighbourhood Plan. - NPSG is to contact Cheshire Wildlife Trust regarding wildlife corridors. - The next meeting of the NPSG is on Tuesday 10th September 2024.
74.	<p>MONTHLY SURGERY No residents attended the July surgery. Ward Cllr Williams and Cllr Meredith attended a meeting of the Friday Friends group A report of the various concerns that were raised was circulated e.g. speeding on Chester Road and Old Hall Street; parking on Chester Road; grit bins to be refilled in winter months; concerns regarding being left behind with current technology.</p>
75.	<p>THE MOSSLAND</p> <p>75.1 <u>Works:-</u> The Clerk is in process of obtaining a third quote for the works.</p> <p>75.2 <u>Charity Commission:-</u> Ongoing legal enquiries regarding what is involved and the implications of de-registering The Mossland with the Charity Commission.</p>
76.	<p>SLOW DOWN FOR MALPAS</p> <p>76.1 <u>Wrexham Road:-</u> Cllr Moore updated the meeting regarding the results received from CWaC from the recent speed exercise that took place on Wrexham Road. He advised that various measures that are due to be introduced to hopefully reduce speed are due to be implemented on Wrexham Road. These include road markings with the 30MPH painted on; dragons teeth at the side of the road and replacement of the existing 30MPH signage.</p> <p>76.2 <u>Old Hall Street:-</u> The Council is to formally consider the request to extend the 30MPH on Old Hall Street to past Chorlton Villas at the August meeting.</p>

	<p>76.3 <u>Speed Gun:-</u> The Council has written to Chris Whitehurst and request that he returns the speed gun including other items that belong to the Council. To date, there has been no response. The Council agreed to write to him again and request that he returns the speed gun within seven days. The speed gun is jointly owned by Malpas Parish Council and neighbouring parish councils, Threapwood Parish Council and No Mans Heath and District. The Council is to contact Threapwood Parish Council and No Mans Heath and District Parish Council and request that they also write to Christ Whitehurst to request the return of the speed gun.</p>
77.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC) The Clerk has contacted the Chairman of No Mans Heath and District Parish Council regarding the proposed letter that is to be sent to MJBC. The Clerk is in the process of arranging meeting with the Chairs of the parish councils (Malpas and NMHD) and parish meetings (Chorlton, Cuddington, Wigland, Bradley) to inform them of the situation and discuss sending the letter on behalf of all the Parish Council's and Parish meetings (this will be after 12th August).</p>
78.	<p>APPEARANCE OF MALPAS</p> <p>78.1 <u>Street Furniture:-</u> The Clerk has carried out an inspection of the Council's assets; a report was circulated with photos, observations and recommendations. The Clerk is to obtain quotes to carry out repairs to the Parish Council noticeboard; benches on Chester Road and the bus shelter on Chester Road.</p> <p>78.2 <u>Bench outside the Jubilee Hall:-</u> Cllr Lightning informed the meeting of the details of the proposed replacement bench outside the Jubilee Hall. He is to obtain costings. The cost would be paid s106 funding allocated towards the improvement of the bus stop.</p> <p>78.3 <u>Planters:-</u> The Council discussed putting wooden cladding around the four planters that are situated in the village (High Street x 2; Chester Road x 1; Springfields x 1). The Clerk is to obtain quotes.</p> <p>78.4 <u>Noticeboard at the Jubilee Hall:-</u> The Council agreed for the Jubilee Hall committee to be have exclusive use of half the noticeboard that is located outside the Jubilee Hall to post information about the Jubilee Hall.</p>
79.	<p>CLAYHOLE CROFT The Council is in the process of obtaining quotes to clear the site.</p>
80.	<p>THE CROSS Work started on 15th July to repoint the sandstone steps and install the lightning conductor and has now been completed. The contractor is due to submit a report which will be circulated to Cllrs and Historic England.</p>
81.	<p>PARISH COUNCIL WEBSITE The flyers to promote the launch of the new Parish Council website have been printed. Cllr Higgle agreed to organise distribution of the flyers to residents.</p>
82.	<p>RECREATION GROUND PLAY AREA On Monday 15th July 2024, Cllr Williams, James Collins and the Clerk met with the trustees, Mr Edward Reeves and Mr Paul Reeves to discuss the letter that was sent regarding concerns about the state of the play area and the management committee of the Malpas Recreation Ground. Updates:- 1/ <u>Play area update:-</u> - The tunnels are due to be removed</p>

	<ul style="list-style-type: none"> - Sandpit:- the sand is due to be removed and replaced with rubber mats - Play area:- looking to fence play area - Barbed wire:- this has been removed <p><u>2/ Dogs:-</u> MPC to look into who apply for a Public Space Prohibition Order to ban dogs in the play area.</p> <p><u>3/ S106 Funding:-</u> A sum of £45,288.58 has been allocated towards improvements to youth play facilities at Malpas Recreational Ground.</p> <p>The Trustees invited Cllrs to attend the next meeting and to join the Committee. Cllrs James Collins, Powell, Higgle and Williams offered to attend the meeting</p>																															
83.	<p>EVENTS COMMITTEE</p> <p>Cllr Lightning circulated a report for the Summer Fair that took place on Saturday 13th July 2024.</p> <p>A summary of the finances is to be circulated at the August meeting.</p> <p>The Council formally thanked Cllr Lightning, the Events Committee and all the volunteers for their hard work in making the event a success.</p>																															
84.	<p>REMEMBRANCE SUNDAY</p> <p>Ward Cllr Williams is liaising with the local groups regarding the parade for Remembrance Sunday.</p> <p>Resolved:- The Council agreed to pay for the cost of the road closure when the Remembrance Sunday parade takes place.</p> <p>Proposed by Cllr Shackleton and seconded by Cllr Williams.</p>																															
85.	<p>CHRISTMAS</p> <p>Ward Cllr Rachel Williams spoke in the Open Forum regarding the arrangements for the Christmas Event which is taking place on Sunday 1st December 2024.</p>																															
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	86.10	Ponds at Bovis Estate	The safety concerns that were raised regarding children playing near to the pond have been passed on to Malpas Alport. The Headteacher has written to the parents of children to pass on the concerns.
	86.11	PCC	A request was sent to invite the new Police Crime Commissioner, Dan Price, to the village of Malpas to discuss the general decline in the amount of police coverage in and around the village; future arrangements for an additional PCSO in the village and to request carrying out regular speed checks in the village.
	86.12	Ex Cllrs	Emails were sent to Chris Whitehurst and Adrian Waddelove to request the return of items that belong to the Council.
	86.13	Insurance for Summer Fayre	Zurich confirmed that the village fair event is covered under the PC insurance.
	86.14	S106 potential funding	CWaC has written to the Council regarding potential sums of s.106 funding which may be allocated in the village. This includes funding to the following:- Amenity greenspace; Play improvements; Allotments and Parks & recreation (towards tennis improvements at Malpas Sports and Social Club).
87.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.		
88.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There were no updates.		

The meeting closed at 8.40 p.m.

NB copies of the attachments can be obtained from the Parish Clerk