

**MINUTES OF MALPAS PARISH COUNCIL MEETING
HELD ON THURSDAY 28TH NOVEMBER 2024
IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM**

	<p>PRESENT Cllrs Tina Barnett, Tony Dickenson, Charles Higgin, Alan Kirkbride, Oryan Lightning, Dave Parry, Kirsty Parry, Susie Powell, Martin Shackleton, Michael Williams (Chairman). The Clerk. Seven members of the public attended part of the meeting.</p>
178.	<p>APOLOGIES Cllrs Julie James Collins, Karen Meredith, Alan Moore. Ward Cllr Rachel Williams.</p>
179.	<p>DECLARATION OF INTERESTS There were no declarations of interests made.</p>
180.	<p>APPROVAL OF THE MINUTES <u>Minutes of the Parish Council Meeting on 31st October 2024:-</u> Resolved:- The Council approved the minutes of the Parish Council Business Meeting held on 31st October 2024 as a true and proper record. Proposed by Cllr Shackleton and seconded by Cllr K Parry.</p>
181.	<p>OPEN FORUM Rev Janine Arnott had been invited to attend the meeting but declined. The following issues were raised by residents:-</p> <ul style="list-style-type: none"> - VE Day:- Request for the Council to consider the grant application for the event which is taking place next May when setting the precept in January. - Gate at the Recreation Ground:- Concerns were raised regarding the sign which says that the gate is to be locked. The Recreation Committee is to look to reword / remove the sign as the gate is only to be locked when Malpas Alport Primary School are using the grounds. - Footpath to Rear of Parbutts Lane:- Concerns were raised regarding dog owners not picking up their dog faeces; this has affected the cattle who are in the fields. The Clerk is to contact PROW and request that signage be put up at the footpath to request that dog owners pick up waste. - Parochial Church Council (PCC) :- Various concerns were raised by members of the PCC regarding the running of St Oswalds Church. The Council has also received concerns from other residents regarding several actions by the church which is impacting on village life. The PCC is a standing committee and is legally and financially responsible for the running of St Oswalds Church. In the first instance, the Council is to write to Rev Janine Arnott to express the concerns that have been raised on behalf of the residents - Village Maintenance:- It was suggested that organisations in the village could look to jointly instruct a local company to carry out regular maintenance in the village at the Recreation Ground, the cemetery, St Oswalds churchyard and Castle Hill.
182.	<p>CASUAL VACANCIES / ELECTIONS The Council currently has two vacancies. <u>Vacancy No 1:-</u> Resolved:- The Council agreed to co-opt Mr Alan Kirkbride. He duly signed the Acceptance of Office. Proposed by Cllr D Parry and seconded by Cllr Shackleton. <u>Vacancy No 2:-</u> CWaC has advised that they have not received any candidates for proposed election therefore it will have to be advertised again.</p>

183.	<p>POLICE REPORT</p> <p>The Council is to request for an update on the recent police exercise that took place. <i>Residents are urged to report all incidents of anti-social or criminal behaviour by calling 101.</i></p>																																																			
184.	<p>ACCOUNTS</p> <p>184.1 <u>To approve the following payments:-</u> The Council agreed to make the following online payments:-</p> <table border="1" data-bbox="188 362 1503 1057"> <thead> <tr> <th>Payee</th> <th>Stat Power</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">Parish Council payments</td> </tr> <tr> <td>Running Costs</td> <td>s.111</td> <td>£ 61.95</td> </tr> <tr> <td>R Shackleton Backdated Pay due to NALC annual increase</td> <td>lga 112-119</td> <td>£ 225.36</td> </tr> <tr> <td>HMRC - PAYE mth 8</td> <td>lga 112-119</td> <td>£ 259.08</td> </tr> <tr> <td>HMRC - PAYE mth 9</td> <td>lga 112-119</td> <td>£ 154.58</td> </tr> <tr> <td>Walkers Nurseries (refill planters)</td> <td></td> <td>£ 553.40</td> </tr> <tr> <td>Walkers Nurseries (Christmas trees)</td> <td></td> <td>£ 985.44</td> </tr> <tr> <td>Malpas Community Church (31/10/24)</td> <td>s.111</td> <td>£ 32.00</td> </tr> <tr> <td>Then Media</td> <td>s.111</td> <td>£ 24.00</td> </tr> <tr> <td>NP:- You Media (Neighbourhood Plan event costs)</td> <td></td> <td>£ 83.00</td> </tr> <tr> <td>NP:-Jubilee Hall (event room hire)</td> <td>s.111</td> <td>£ 57.00</td> </tr> <tr> <td>Proudloves (Christmas Tree holders)</td> <td></td> <td>£ 72.00</td> </tr> <tr> <td colspan="3">Events Committee payments</td> </tr> <tr> <td>Reimburse R Shackleton Grotto Costs</td> <td></td> <td>£ 41.90</td> </tr> <tr> <td>You Media posters</td> <td></td> <td>£ 130.00</td> </tr> <tr> <td>Cash – float for event</td> <td></td> <td>£ 575.00</td> </tr> </tbody> </table> <p>The Clerk's salary was paid by standing order. The monthly standing order is to be amended due to an increase in the hourly rate on the NALC Spinal Column Point scale. Resolved:- The Council agreed to the above payments and to amend the monthly standing order in respect of the Clerk's salary. Proposed by Cllr K Parry and seconded by Cllr Lightning,</p> <p>184.2 <u>Receipts Received as at 1st October 2024:-</u> CIL £ 9,212.77</p> <p>184.3 <u>Accounts and Bank Reconciliation:-</u> The summary of Receipts and Payments was previously circulated. The reconciled balance in the current bank account as at 1st November 2024 was £283,295.39 The funds are allocated as follows:- Parish Council - £47,453.25 New Homes Bonus - £23,265.78 Community Infrastructure Levy (CIL):- £212,753.94 Allotment Maintenance funds (ring fenced in accounts):- £87.83 Neighbourhood Plan:- (£14.28) Christmas Tree (to be reimbursed) – (£51.08) CCTV donations (to be reimbursed) – (£200.05)</p>	Payee	Stat Power	Amount	Parish Council payments			Running Costs	s.111	£ 61.95	R Shackleton Backdated Pay due to NALC annual increase	lga 112-119	£ 225.36	HMRC - PAYE mth 8	lga 112-119	£ 259.08	HMRC - PAYE mth 9	lga 112-119	£ 154.58	Walkers Nurseries (refill planters)		£ 553.40	Walkers Nurseries (Christmas trees)		£ 985.44	Malpas Community Church (31/10/24)	s.111	£ 32.00	Then Media	s.111	£ 24.00	NP:- You Media (Neighbourhood Plan event costs)		£ 83.00	NP:-Jubilee Hall (event room hire)	s.111	£ 57.00	Proudloves (Christmas Tree holders)		£ 72.00	Events Committee payments			Reimburse R Shackleton Grotto Costs		£ 41.90	You Media posters		£ 130.00	Cash – float for event		£ 575.00
Payee	Stat Power	Amount																																																		
Parish Council payments																																																				
Running Costs	s.111	£ 61.95																																																		
R Shackleton Backdated Pay due to NALC annual increase	lga 112-119	£ 225.36																																																		
HMRC - PAYE mth 8	lga 112-119	£ 259.08																																																		
HMRC - PAYE mth 9	lga 112-119	£ 154.58																																																		
Walkers Nurseries (refill planters)		£ 553.40																																																		
Walkers Nurseries (Christmas trees)		£ 985.44																																																		
Malpas Community Church (31/10/24)	s.111	£ 32.00																																																		
Then Media	s.111	£ 24.00																																																		
NP:- You Media (Neighbourhood Plan event costs)		£ 83.00																																																		
NP:-Jubilee Hall (event room hire)	s.111	£ 57.00																																																		
Proudloves (Christmas Tree holders)		£ 72.00																																																		
Events Committee payments																																																				
Reimburse R Shackleton Grotto Costs		£ 41.90																																																		
You Media posters		£ 130.00																																																		
Cash – float for event		£ 575.00																																																		
185.	<p>INTERNAL PROCEDURES</p> <p>The new Grant Application Form was previously circulated. Resolved:- The Council agreed to the adopt the new Grant Application Form. Proposed by Cllr Shackleton and seconded by Cllr Dickenson.</p>																																																			
186.	<p>BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026</p> <p>Cllrs are to inform the Clerk of any business priorities and projects for the next financial year 2025 / 2026 so that they can be included when the Council considers the budget for 2025 / 2026 at the January meeting,</p>																																																			

187. PLANNING

187.1 Planning Applications:-

24/03046/FUL - Single storey side extension at 7 Penny Court Malpas

Observations:-

The Council made the following observations:-

Within settlement boundary

Relevant Malpas and Overton Neighbourhood Plan Policies: BE3

Relevant Local Plan Part 2 Policies: DM21 DM46-48

Potential impact on wider community: It will be visible from Public Footpath 14

24/03087/FUL - Installation of a 175KW Biomass Boiler, auto feed system and 40ft container housing a log drying kiln within existing farm building at Hollowood Farmhouse Mates Lane Edge Malpas

Observations:-

The Council made the following observations:-

Background Factors: Open countryside

Relevant Malpas and Overton Neighbourhood Plan Policies: LE2, LC2

Relevant Local Plan Part 2 Policies: ENV7, DM7, DM8, DM9, DM10

Potential benefits to the community: Will be a source of locally dried logs for sale.

Potential impact on neighbours: Non identified

Potential impact on wider community: Reduces the need for fossil fuels.

24/03112/FUL - Erection of rear conservatory, render to all elevations, replacement windows and doors in grey frames and installation of two rear rooflights at Tentree House Old Hall Court Malpas

Observations:-

The Council made the following observations:-

Background Factors: Within settlement boundary; Conservation area

Relevant Malpas and Overton Neighbourhood Plan Policies: BE3

Relevant Local Plan Part 2 Policies: DM21, DM46-DM48

Other relevant information

The council would want to ensure that the Conservation Officer is satisfied that the proposals and materials to be used are in keeping with the conservation area and do not have an adverse impact on it.

24/03179/FUL - Installation of 6 solar panels to the front of roof at 2A The Cottage High Street Malpas

Observations:-

The Council does not support this application and made the following observations:-

Background Factors: Within settlement boundary; Conservation area

Relevant Malpas and Overton Neighbourhood Plan Policies: SF1, BE3, LC2, LC3

Relevant Local Plan Part 2 Policies: ENV 7, DM51-53

Potential benefits to the community: Less dependency on fossil fuels

Potential impact on neighbours: Will be visible from the public realm and will adversely affect the setting of the nearby listed and character buildings.

Potential impact on wider community: The cottage occupies a prominent position in the historic centre of Malpas and could adversely affect the setting of the High Street, its Listed and Character building

24/03290/CAT - Removal of a conifer at Cobblers Bank Tilston Road Malpas

Observations:-

The Council made the following observations:-

If the Cheshire West Council Planning Authority is minded to approve the application the Parish Council would request that the following conditions be included: That this

	<p>tree is replaced by 2 sufficiently mature trees with rabbit guards to ensure that they are given the best chance to thrive and grow to maturity.</p> <p>Background Factors: Within settlement boundary; Conservation area</p> <p>Relevant Malpas and Overton Neighbourhood Plan Policies: LC4</p> <p>Relevant Local Plan Part 2 Policies: DM44, DM45</p> <p>Potential benefits to the community: None identified</p> <p>Potential impact on neighbours: Loss of carbon capture and wildlife habitat</p> <p>Potential impact on wider community: Loss of carbon capture and wildlife habitat</p> <p>Resolved:- The Council approved and agreed to submit the above planning observations.</p> <p>Proposed by Cllr Shackleton and seconded by Cllr Lightning.</p> <p>187.2 <u>To consider any applications received after the agenda has been distributed:-</u> None have been received.</p> <p>187.3 <u>Recent decisions by CW&C:-</u> Withdrawn:- 24/02713/FUL - Hannetts Cottage Tilston Road Overton Malpas</p>
188.	<p>NEIGHBOURHOOD PLAN STEERING GROUP (NPSG)</p> <p>Cllr Shackleton updated the meeting regarding the successful consultation that took place in the village with over 86 feedback forms completed.</p> <p>Cllrs Shackleton and Meredith are in the process of preparing the amended Neighbourhood Plan. The six week consultations with the parish are due to start in February; it is hoped to submit the amended Neighbourhood Plan by Easter.</p> <p>It was suggested that the Council instruct a consultancy firm to assist with the work.</p>
189.	<p>MONTHLY SURGERY</p> <p>No residents attended the October surgery.</p>
190.	<p>THE MOSSLAND</p> <p>An email is to be sent to Charity Commission to request to de-register The Mossland with the Charity Commission.</p>
191.	<p>SLOW DOWN FOR MALPAS</p> <p>Cllr D Parry updated the meeting of the Speedwatch operation; there are five volunteers; the speedgun is due to 'float' around the parishes.</p> <p>Volunteers are welcome.</p>
192.	<p>MALPAS JOINT BURIAL COMMITTEE (MJBC)</p> <p>192.1 <u>Update:-</u> The timeline of events was circulated previously.</p> <p>192.2 <u>Nominate:</u> Resolved:- The Council agreed to nominate the following three councillors to represent the Council on MJBC:- Cllrs Lightning, D Parry and K Parry. Proposed by Cllr Williams and seconded by Cllr Dickenson.</p> <p>192.3 <u>Terms of Reference:-</u> Resolved:- The Council agreed to adopt the amended Terms of Reference (as previously circulated). Proposed by Cllr Williams and seconded by Cllr Dickenson.</p>
193.	<p>APPEARANCE OF MALPAS</p> <p>193.1 <u>Street Furniture:-</u> Ongoing.</p> <p>193.2 <u>Bench outside the Jubilee Hall:-</u> The Clerk has written to CWaC to contest the decision not to fund a replacement bench.</p>
194.	<p>CLAYHOLE CROFT</p> <p>There was no consideration of this item.</p>

195.	THE CROSS Cloud to Ground Ltd is in the process of sorting the permissions required to carry out works on Highways with CWaC.																			
196.	EVENTS COMMITTEE – CHRISTMAS <u>Updates:-</u> - <u>Christmas Street Lighting:-</u> Arrangements have been made with Barlows to put up the Christmas lights and carry out PAT testing. The Clerk has applied to CWaC for permission for the street lighting to cross over the highways. - <u>Small Christmas Trees:-</u> The Clerk has contacted businesses and private properties to take the orders for trees. An order has been placed with Walkers for 38 trees which have now been delivered. Batteries have been ordered with Barlows for the Christmas tree lights and the lamppost wreaths. - <u>Event:-</u> Letters have been sent to residents to advise of the road closure.																			
197.	EVENTS COMMITTEE - SUMMER FAIR Work is in progress to finalise the accounts																			
198.	FIRE SERVICE Cllr Shackleton suggested that a board be put up next to the Council noticeboard with a list in recognition of past and present residents who have served as retained fire service volunteers. Paul Williams has offered to make the board. The property owner has agreed that the board can be put up on the wall outside the launderette. Resolved:- The Council agreed to spend up to the sum of £500.00 towards the cost of a board and plaques for the names of retained fire service volunteers (both past and present). Proposed by Cllr K Parry and seconded by Cllr Barnett.																			
199.	COMMUNITY RESILIENCE PLAN Cllr Lightning has submitted the up to date Community Resilience Plan to CWaC. The Fire Service has agreed to store any equipment (e.g. blankets).																			
200.	CLERK'S REPORT <table border="1" data-bbox="188 1326 1503 2029"> <thead> <tr> <th data-bbox="188 1326 316 1370">No.</th> <th data-bbox="316 1326 619 1370">Item</th> <th data-bbox="619 1326 1503 1370">Update</th> </tr> </thead> <tbody> <tr> <td data-bbox="188 1370 316 1438">200.1</td> <td data-bbox="316 1370 619 1438">Bus Shelter Old Hall Street</td> <td data-bbox="619 1370 1503 1438">Highways advised that the consultation due to take place with residents.</td> </tr> <tr> <td data-bbox="188 1438 316 1505">200.2</td> <td data-bbox="316 1438 619 1505">Chester Road Footpath</td> <td data-bbox="619 1438 1503 1505">Highways to advise.</td> </tr> <tr> <td data-bbox="188 1505 316 1572">200.3</td> <td data-bbox="316 1505 619 1572">VAS Old Hall Street</td> <td data-bbox="619 1505 1503 1572">Highways are due to speak with residents regarding cutting back vegetation at the site to enable installation.</td> </tr> <tr> <td data-bbox="188 1572 316 1796">200.4</td> <td data-bbox="316 1572 619 1796">30 mph speed limit to be implemented up to Chorlton Villas, Whitchurch Road, Malpas</td> <td data-bbox="619 1572 1503 1796">Highways to advise.</td> </tr> <tr> <td data-bbox="188 1796 316 2029">200.5</td> <td data-bbox="316 1796 619 2029">The Mossland: S106 & hedging</td> <td data-bbox="619 1796 1503 2029">Work in progress regarding works and hedging. Meeting with Chairman of the Allotments Association to discuss advertising of vacant plots. The Allotments Association AGM took place this month, the minutes are due to be circulated. Invoices are to be sent to allotment holders.</td> </tr> </tbody> </table>		No.	Item	Update	200.1	Bus Shelter Old Hall Street	Highways advised that the consultation due to take place with residents.	200.2	Chester Road Footpath	Highways to advise.	200.3	VAS Old Hall Street	Highways are due to speak with residents regarding cutting back vegetation at the site to enable installation.	200.4	30 mph speed limit to be implemented up to Chorlton Villas, Whitchurch Road, Malpas	Highways to advise.	200.5	The Mossland: S106 & hedging	Work in progress regarding works and hedging. Meeting with Chairman of the Allotments Association to discuss advertising of vacant plots. The Allotments Association AGM took place this month, the minutes are due to be circulated. Invoices are to be sent to allotment holders.
No.	Item	Update																		
200.1	Bus Shelter Old Hall Street	Highways advised that the consultation due to take place with residents.																		
200.2	Chester Road Footpath	Highways to advise.																		
200.3	VAS Old Hall Street	Highways are due to speak with residents regarding cutting back vegetation at the site to enable installation.																		
200.4	30 mph speed limit to be implemented up to Chorlton Villas, Whitchurch Road, Malpas	Highways to advise.																		
200.5	The Mossland: S106 & hedging	Work in progress regarding works and hedging. Meeting with Chairman of the Allotments Association to discuss advertising of vacant plots. The Allotments Association AGM took place this month, the minutes are due to be circulated. Invoices are to be sent to allotment holders.																		

	200.6	St Oswalds	Rev Dr Janine Arnott has replied to advise that she will attend the November meeting.
	200.7	Remembrance Sunday	The poppy wreath has been collected and delivered.
	200.8	2025 dates	The Community Church has been booked for meeting dates.
	200.9	Planters	An order was placed with Walkers for seven planters to be refilled at £63.50 per planter.
	200.10	Speedgun	This has been added to the Council's Asset Register.
	200.11	Enquiry from resident looking to purchase house	Regarding flooding issues at the Bovis site.
201.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX List previously circulated to Cllrs.		
202.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES There were no updates.		
203.	Part 2 PRESS AND PUBLIC Resolved:- To resolve to exclude the press and members of the public as the items to be discussed relate to contractual matters which are of a sensitive nature. Proposed by Cllr Shackleton and seconded by Cllr Dickenson.		

The meeting closed at 8.55 p.m.

NB copies of the attachments can be obtained from the Parish Clerk