

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 31st JULY 2025

IN ROOM 3 AT THE JUBILEE HALL, MALPAS AT 7PM

NO	AGENDA	Presented By																					
1.	APOLOGIES	Stg Item																					
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																					
3.	APPROVAL OF THE MINUTES To approve the minutes of the business meeting held on 26 th June 2025	Stg Item																					
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																					
5.	CASUAL VACANCIES To receive update on the two vacancies	Stg Item																					
6.	POLICE REPORT To receive report	Stg Item																					
7.	ACCOUNTS 7.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:- <table border="1" data-bbox="167 969 1286 1272"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Shackleton</td> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE / NIC</td> <td>TBC</td> </tr> <tr> <td>Then Media</td> <td>Website hosting/support</td> <td>£ 24.00</td> </tr> <tr> <td>The Accounts Centre</td> <td>Payroll Services</td> <td>£ 12.00</td> </tr> <tr> <td>Cheshire Community Action</td> <td>Annual subs</td> <td>£ 50.00</td> </tr> <tr> <td>Jubilee Hall</td> <td>Room hire</td> <td>tbc</td> </tr> </tbody> </table> 7.2 <u>Receipts:-</u> To record receipts received 7.3 <u>Accounts 2025 - 26:-</u> To receive receipts and payments including bank reconciliation 7.4 <u>Nat West Bank Account:-</u> To receive update 7.5 <u>Transfer of Funds:-</u> To agree to transfer the VAT refund to the MJBC bank account and the Events Committee bank account 7.6 <u>Budget to Date:-</u> To receive the budget to date figures as at 30 th June 2025	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / NIC	TBC	Then Media	Website hosting/support	£ 24.00	The Accounts Centre	Payroll Services	£ 12.00	Cheshire Community Action	Annual subs	£ 50.00	Jubilee Hall	Room hire	tbc	Stg Item
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8.	EXTERNAL AUDIT To receive report and agree any actions required	Stg Item																					
9.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2025 / 2026 To receive any updates regarding business priorities and projects for the current financial year	Stg Item																					
10.	PLANNING 10.1 <u>Planning Applications:-</u> 25/01410/FUL - Establish retrospective use of residential curtilage and retrospective removal of outbuildings. Refurbishment and extension to annex building and garage at Ebnal Bank Farm Ebnal Lane Malpas 10.2 <u>To consider any applications received after the agenda has been distributed</u>	Stg Item																					

	10.3 <u>Recent decisions by CW&C:-</u> Approved:- 25/00211/FUL - Yew Tree Cottage Church Street Malpas 25/01620/TPO - Land At Beeches Close Malpas 25/01384/LBC - Lowick Cottage 14 Church Street Malpas	
11.	NEIGHBOURHOOD PLAN To receive update and agree any actions	KM / MS
12.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
13.	THE MOSSLAND To receive update regarding s106 funding for allotments and agree to expenditure of the funds	Clerk
14.	HIGHWAYS (INCL SLOW DOWN FOR MALPAS / SPEEDWATCH) To receive update	DP
15.	MALPAS JOINT BURIAL COMMITTEE (MJBC) To receive report	DP
16.	APPEARANCE OF MALPAS To receive report and agree any action	SM
17.	BT RED PHONE BOX, CHURCH STREET To receive report regarding Adopt a Kiosk Scheme and consider action	MW
18.	CCTV EXTENSION To receive costs to extend the CCTV in the village and to agree location(s)	OL
19.	CLAYHOLE CROFT To receive update and agree action	Stg Item
20.	EVENTS COMMITTEE 20.1 <u>Christmas Event:-</u> To receive update and agree action regarding Christmas Tree lights 20.2 <u>Summer Fair 2026:-</u> To receive update for event and any agree actions	OL
21.	BIODIVERSITY To consider request received to reimburse the cost of the wildlife leaflets	
22.	REMEMBRANCE SUNDAY To receive report and consider action	Stg Item
22.	MALPAS QR HISTORY TOUR To receive report and agree action regarding the project costs	OL
23.	RECYCLING BLISTER PACKS To receive report and agree any action	OL
24.	CODE OF CONDUCT TRAINING To consider whether to arrange Code of Conduct training for Councillors	Stg Item
25.	CLERKS REPORT To receive and note report	Clerk
26.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
27.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
1.	MALPAS JOINT BURIAL COMMITTEE To receive update regarding legal matters concerning financial matters including the loan and to agree any action(s)	RS
2.	HIGH STREET CAR PARK To receive update and agree any action including the Councils contribution to the construction costings and the legal process to purchase the land	MW

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 24th July 2025

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.**

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2025 Meeting Dates:-

Thursday 23rd January
Thursday 27th February
Thursday 27th March
Thursday 24th April
Thursday 29th May
Thursday 26th June
Thursday 31st July
Thursday 28th August
Thursday 25th September
Thursday 30th October
Thursday 27th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am – 11.00 am on the first Saturday of the month (unless otherwise stated).

2025 Surgery Dates:-

Saturday 4th January 2025
Saturday 1st February 2025
Saturday 1st March 2025
Saturday 5th April 2025
Saturday 3rd May 2025
Saturday 7th June 2025
Saturday 5th July 2025
Saturday 2nd August 2025
Saturday 6th September 2025
Saturday 4th October 2025
Saturday 1st November 2025
Saturday 6th December 2025

Useful links to Cheshire West and Chester Council: -

- **Streetcare, Highways and Regulatory Service issues:** [Report it | Cheshire West and Chester Council](#)

If you have reported an issues and require an update please use the Cheshire West and Chester Council’s status checker – [Report it status checker – Case status – Self \(cheshirewestandchester.gov.uk\)](#)

- **Flooding:** [Flooding | Cheshire West and Chester Council](#)
- **Community Flood Resilience Planning:** [Community Flood Resilience Planning | Cheshire West and Chester Council](#)
- **Planning:** [See or comment on planning applications | Cheshire West and Chester Council](#) or [Apply for planning permission | Cheshire West and Chester Council](#)
- **Other ways to access council services:** [Other ways to access council services | Cheshire West and Chester Council](#)
- **Complaints and feedback:** [Complaints and feedback | Cheshire West and Chester Council](#)

Business Priority / Project 2025 / 2026	Lead
Car Parking	MW / RW
Village Appearance	Clerk
The Mossland	Clerk
Community events	OL
Communication with parishioners	
Clayhole Croft	
Malpas QR History Tour	MW / OL